

UPPER TOWNSHIP BOARD OF EDUCATION

525 Perry Road

Petersburg, NJ 08270

Work Session Meeting

Monday, October 19, 2009

7:00 p.m.

Meeting Location - Middle School Library

I. **CALL TO ORDER** by Michele Barbieri, Board President, at ____ p.m.

II. **OPENING STATEMENT** by Laurie A. Ryan, Business Administrator/Board Secretary

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Upper Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the Township Clerk, the *Cape May County Gazette*, the *Ocean City Sentinel* and the *Press of Atlantic City*.

III. **ROLL CALL**

| | |
|--------------------------|-----------------------|
| ____ Jim Arsenault | ____ Christine Lentz |
| ____ Kim Breckley | ____ Debbie McLees |
| ____ Jill Casaccio | ____ Fran Newman |
| ____ Lynn Dierolf | ____ Michele Barbieri |
| ____ Audrey Eichenberger | |

____ All Present

IV. **ATTENDANCE**

| |
|---|
| ____ Vincent J. Palmieri Jr., Superintendent |
| ____ Laurie A. Ryan, Business Administrator/Board Secretary |
| ____ William S. Donio, Esq., Board Solicitor |
| ____ Melissa Garrett, Corbin City Representative |

V. **FLAG SALUTE**

VI. **PUBLIC COMMENT**

VII. **ACTION ITEMS FOR OCTOBER 19, 2009, WORK SESSION**

FINANCE

Upon the Recommendation of the Business Administrator/Board Secretary, approval of the following motion:

Ratify and affirm James T. Hazell as the Licensed Operator for the middle school wells at a cost of \$400 per month effective October 1, 2009, through June 30, 2010.

A quote was also received from Sweetwater Environmental Management Company, LLC, at a cost of \$540 per month.

Motion By: ____ **Seconded By:** ____

Roll Call: ____

ACTION ITEMS FOR OCTOBER 26, 2009, REGULAR MEETING

VIII. STUDENT RECOGNITION

A. Summer Reading Incentive Program - Middle School

B. Students of the Month for September - "Respect"

6th Grade - John Brittin
Madison Deman
7th Grade - Daniel Loggi
Claire Matera
8th Grade - Bobby Lokken
Hunter Ryan

IX. PRESENTATION

2008/2009 Violence and Vandalism - Annual Report to the Public

X. BOARD INPUT ON OCEAN CITY AGENDA

XI. BOARD MEMBER REPORTS

A. Upper Township Committees/Representatives

- CMCSBA, NJSBA, Legislation

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- CEUT
- Educational Council
- Liaison to Township
- Public Relations/Community Liaison
- Site-Based (MS,ES,PS) (XI-ES/SB - scanned 10/14/09)
- Policy
- Negotiations

B. Ocean City Committees - Upper Township Representatives

- Buildings and Grounds
- Negotiations
- Policy
- Student Affairs/Curriculum

XII. PUBLIC COMMENTS - Any Items at the Regular Meeting Only

XIII. APPROVAL OF MINUTES

Upon the Recommendation of the Business Administrator/Board Secretary, approval of the following motion:

Minutes of the September 2009 Board of Education meetings:

| | |
|-------------------|--------------------|
| Work Session | September 21, 2009 |
| Executive Session | September 21, 2009 |
| Special Meeting | September 28, 2009 |
| Regular Meeting | September 28, 2009 |
| Executive Session | September 28, 2009 |

Motion By: ____ **Seconded By:** ____

Roll Call: ____

XIV. BUILDING AND GROUNDS/HEALTH AND SAFETY

Upon the Recommendation of the Business Administrator/Board Secretary, approval of the following motion:

A Resolution for the Submission of the Comprehensive Maintenance Plan.
(ATTACHMENT XIV- CMP - scanned 10/14/09)

(ATTACHMENT XIV- B&G RPT - 10/14/09)**XV. FINANCE**

Upon the Recommendation of the Business Administrator/Board Secretary, approval of the following motions:

- A. Board Certifications for the Monthly Budget Reports - September 2009, Monthly Transfers, Cash Reports, Payment of Bills, Ratified Payrolls. **(ATTACHMENT XV-A - will be provided in final mailing)**
- B. Funded positions - No Child Left Behind (NCLB) Consolidated Grant Funds FY10:

| <u>Employee/Position</u> | <u>% Funded</u> | <u>Amount</u> | <u>Program</u> |
|---------------------------------|-----------------|---------------|----------------|
| Sue Thomas/Reading Specialist | 82% | \$72,416 | Title I |
| Kathleen Harvey/Kdgn Instr Aide | 100% | 12,442 | Title I ARRA |
| Patricia Oakley/Kdgn Instr Aide | 100% | 12,442 | Title I ARRA |

- C. The attached Chart of Accounts for the 2009/10 School Year. **(ATTACHMENT XV-C - scanned 10/14/09)**
- D. Disposal of surplus equipment as attached. **(ATTACHMENT XV-D - scanned 10/14/09)**

Motion By: _____ Seconded By: _____

Roll Call: _____

XVI. PERSONNEL - STAFF

Upon the Recommendation of the Superintendent and the Administration, approval of the following motions:

- A. The following substitutes for the 2009/10 school year: **(will be provided in final mailing)**
- B. The attached list of Coaches/Moderators for the 2009/10 school year. **(ATTACHMENT XVI-B - will be provided in final mailing)**

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- C. Ratify and affirm the following after school tutors for special education students for the 2009-2010 school year:

Stephanie Anderson MS Language Arts Tutor \$34.18 ph
(2 dpw – max 2 hpw)

Stephanie Anderson MS Math Tutor \$34.18 ph
(2 dpw – max 2 hpw)

Laurie Casteen MS Language Arts Tutor \$34.18 ph
(2 dpw–max 3 hpw)

Marge Wilkins MS Math Tutor \$34.18 ph
(2 dpw – max 3 hpw)

Note: The above instructors began their after school tutoring on 10/13/09 or 10/14/09.

- D. Ratify and affirm the following elementary school extra-curricular positions for the 2009-2010 school year:

Veronica Dull ES Computer Club Advisor \$2,060 annual stipend
Sue Kosturko ES Choir Director \$32.64 ph (30 hours max/
\$979.20)

- E. _____ for the position of Elementary School Principal
effective _____ at an annual salary of \$_____.

- F. _____ for the position of Supervisor of Curriculum
and Instruction effective _____ at an annual salary of \$_____.

- G. _____ for the position of Grade 6 ILA/Social Studies
Teacher effective _____ at an annual salary of \$_____.

- H. _____ for the position of full-time custodian effective
_____ at an annual salary of \$_____.

Motion By: _____ **Seconded By:** _____

Roll Call: _____

XVII. PERSONNEL - STUDENTS

Upon the Recommendation of the Superintendent and the Administration, approval of the following motion:

A tuition agreement with Y.A.L.E. School Atlantic, Inc., for one (1) student to attend the Shaner School, Mays Landing, effective _____, at a cost of \$_____ for the 2009/10 school year.

***Note:** The IEP meeting was held on October 14, 2009. Some of the above information may change by the October 26 meeting.

Motion By: _____ **Seconded By:** _____

Roll Call: _____

XVIII. PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

Upon the Recommendation of the Superintendent and the Administration, approval of the following motions:

- A. Requests for travel and related expenses in an amount not to exceed \$_____.
(ATTACHMENT XVIII-A - will be provided in the final mailing)
- B. Requests for inter-district professional development expenses in an amount not to exceed \$_____. (ATTACHMENT XVIII-B - will be provided in the final mailing)

Motion By: _____ **Seconded By:** _____

Roll Call: _____

XIX. MISCELLANEOUS

Upon the Recommendation of the Superintendent and the Administration, approval of the following motions:

- A. The Uniform State Memorandum of Agreement Between Education and Law Enforcement originating in 1998 and last revised in 2007.
- B. Field trips for the 2009/10 school year. (ATTACHMENT XIX-B - scanned 10/14/09)

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- C. Ratify and affirm the Make-a-Difference Food and Clothing Drive October 13 - October 22. Nonperishable food items and gently-used clothing are collected for charitable organizations in Cape May County.
- D. Participation of the primary and elementary schools in a no obligation fundraiser as attached. (ATTACHMENT XIX-D - scanned 10/14/09)

Motion By: _____ Seconded By: _____

Roll Call: _____

XX. OLD BUSINESS

XXI. NEW BUSINESS

XXII. PUBLIC COMMENTS - Any items.

XXIII. BOARD CONCERNS

XXIV. INFORMATION

- A. Waste Water Treatment Plant Manager Report - August 2009
(ATTACHMENT XXIV-A - scanned 10/14/09)
- B. Notification received that fifth grade student, M. M-W. will be home schooled by her mother effective October 14, 2009.
- C. All three schools will be observing "Red Ribbon Week" during the week of October 26, 2009.

XXV. RECESS INTO EXECUTIVE SESSION (If Needed)

From: _____ To: _____

Motion By: _____ Seconded By: _____

Roll Call: _____

XXVI. ADJOURNMENT

Motion By: _____ Seconded By: _____

Voice Vote: _____